



January 26, 2026
10:00 AM – Muskegon County

I. CALL TO ORDER – 10:00 AM by Chairperson Kathy Winczewski

II. ROLL CALL QUORUM: Yes

Commissioner’s Present:

Mason County:	Kathy Winczewski
Muskegon County:	Kim Cyr, Jay Kilgo, Michelle Hazekamp, Jennifer Hodges, Chris McGuigan
Newaygo County:	Bryan Kolk
Oceana County:	Tim Beggs, Joel McCormick
WMSRDC Appointees:	James Kelly, Andrea Large, Johnathon Wilson
Lake County:	Clyde Welford
Muskegon CC:	Beth Dick
West Shore CC:	Mark Kinney

Commissioner’s Absent:

Mason County:	Les Johnson, Lewis Squires, James Rynberg
Newaygo County:	Paul Mellema
Muskegon County:	Bonnie McGlothlin

Staff/Guests Present: Erin Kuhn, Amanda Snyder, Eric VanDop, Jennifer Wheeler

III. APPROVAL OF AGENDA

A motion was made by Commissioner Hodges to change the date on the agenda from January 27 to January 26 and supported by Commissioner Wilson. Motion carried.

IV. APPROVAL OF MINUTES

A motion was made by Commissioner Kolk and supported by Commissioner Hazekamp to approve September 22, 2025, Commission meeting minutes. Motion carried.

October 27, 2025, officers meeting minutes are provided for information.

V. PUBLIC COMMENT – AGENDA ITEMS - NONE

VI. REAPPOINTMENT OF WMSRDC APPOINTEES – ACTION ITEMS

Commissioner McGuigan was approved to replace Commissioner Hodges on the Muskegon County Park Commission. Motion by Commissioner Wilson and supported by Commissioner Cyr. Motion carried.

VII. AUDIT PRESENTATION

Auditors from Brickley DeLong, Eric VanDop and Jenny Wheeler, presented the financial and single audits for fiscal year 2025. Copies of the audit were provided as separate attachments

from the packet and hard copies were made available at the meeting.

The Independent Auditors Report stated an unmodified opinion, and the Single Audit showed no material weaknesses. A motion was made by Commissioner Welford to approve the Fiscal Year 2025 Financial Audit and Single Audit and supported by Commissioner Dick. Motion carried.

VIII. CHAIRPERSON'S REPORT - NONE

IX. EXECUTIVE DIRECTOR'S REPORT

The Executive Director's report noted to be included in the meeting's board packet. Erin highlighted the following items:

Transportation – FY27 Pre-Unified Work Program meeting is in the process of being scheduled.

Economic Development – An application was submitted to renew WMSRDC's 3-year district planning grant with EDA.

Environmental Program – The NFWF Capacity Building Grant has finalized its list of 16 top projects and staff is working with project partners on moving forward the top ranked projects into the next pipeline.

Local Government Services – County level meetings were planned for Materials Management Planning to work on the goals and objectives of the plan.

Other – WMSRDC is moving forward with a Regional Infrastructure Coordinating Hub (RICH) grant through the Michigan Infrastructure Council to start putting together a regional GIS infrastructure platform. Erin reminded the board of the annual conflict of interest and code of ethics policy included in the meeting packet. She requested the members sign and return that to Amanda Snyder.

X. FINANCIAL STATEMENTS – Amanda presented the December 2025 financial details. She noted that the FY26 NICRA is still in the queue for processing due to delays at the federal level.

XI. NEW BUSINESS – NONE

XII. PUBLIC COMMENTS – WMSRDC PROGRAMS - NONE

XIII. ROUND TABLE

Commissioners engaged in a roundtable discussion to share updates and items of interest related to activities throughout the WMSRDC region. No action was requested or taken.

Erin reminded the board of the 55th anniversary dinner on March 26th and to look forward to receiving more information in the coming days.

XIV. ADJOURNMENT

Motion was made by Commissioner Cyr and supported by Commissioner Wilson to adjourn at 11:20 AM. Motion carried.

NEXT MEETING: March 23, 2026 – Mason County

Kathy Winzcewski, Chairperson

Erin Kuhn, Executive Director

Date

Date